



## Board Meeting Minutes – Tuesday 01 August 2023

	<b>Out comes:</b>
<p><u>1. Administration/Welcome</u></p> <p>1.1 Present</p> <p>1.2 Apologies</p> <p>1.3 Declaration of interests</p> <p>1.4 Confirmation of minutes</p> <p>1.3 Correspondence</p>	<p>Colleen Margison, Rita Williamson, Ed Cook, Mark Steele, Lara Kendall, Hayley O’Dwyer and April Fang arrived 8.00pm</p> <p>David Hulley, Terina Jacob, Paul Harder</p> <p>Silent – secretary – Helen Bould</p> <p>Mark Steele is a Director of Dollar for Schools.</p> <ul style="list-style-type: none"> <li>• <b>Actions</b> – all done – NB: Mark has given advice on Term Deposits, ideally taking term for 6 mths. Mark would like to see the bank information prior to roll over period to check advice. Also, as a suggestion – some companies can take on looking at Term Deposits for schools.</li> </ul> <p><b><i>The Presiding Member proposed the minutes of the last meeting be confirmed – seconded by Ed Cook.</i></b></p> <p>On Board Site</p>
<p>2.Strategic decisions</p> <p>2.1 Strategic decisions made if required</p>	<p>None</p>
<p><u>3. Monitoring</u></p> <p>3.1 Ongoing summary of progress to date in relation to the annual plan</p>	<p><b>Principal Report</b></p> <ul style="list-style-type: none"> <li>• On Board site. Colleen discussed report.</li> </ul>



3.2 Expert presentation

3.3 Data analysis

3.4 Exploration of key result areas (goals)

3.5 Finance and audit report

**Principal Report passed – Rita Williamson**

**Seconded – Mark Steele**

**Policy – Inclusive Education – passed.** Discussion on how to support the community and Pacifica families.

- **WSL - Within School Leaders –** presenters Vanessa Elliott, Jacqui McKearney and Gemma Drummond. Data slides requested for file. Shared information on the WSL format and what they have been setting up and implementing throughout the school and their involvement with the Kahui Ako. WSL information for the community requested for the school website.

- **Mid Year Data –** Lara and Hayley presented.
- Lara discussed data on writing, reading and maths.
- Hayley discussed data on Māori progress and achievement and explained the work Leah Walker is doing within the classrooms.

**None**

**Financial report –** on Board site.

- Discussion regarding 50% of spending ideally happened by this time of the year.
- Balance Sheet Budget 2023 – signed by Colleen and Mark and will be scanned to CES.

**Finances passed: Mark Steele**

**Seconded: Colleen Margison**

**Grants – Resolution**

- *That the Board resolved to apply to Howick Local Board and New NZ Community Trust for a donation of \$15,175.00 to purchase 82 Kapa Haka uniforms.*





outcomes 7.2 Preparation for next meeting	See actions.
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**Meeting closed – 10.15pm**

**Next meeting – Tuesday 05 September 2023 at 7.00pm**

**See Action Table below:**

**Actions from this meeting:**

WSL Information for school website	Jacqui, Gemma and Vanessa to put together.
Signed 2023 budget sheet to CES	Helen
Response to Katherine Chua	Rita
Draft statement	Colleen